

**Fairfax-Falls Church Local Human Rights Committee  
Meeting Minutes**

April 11, 2007 at 1:00 p.m.  
Pennino Building / Human Services Center  
12011 Government Center Parkway  
Room 836A

***Committee Members in Attendance:*** Loretta Redelman (Chair), Wendy Keating, Ron Lambert

***Committee Members Excused:*** Judy Regner, Betty Gardner

***Others in Attendance:*** Kathy Baker (ServiceSource), Laura Carr (APTS), Millie Flores (MVLE), Carolyn Cole, RN (CRI), Joel Silverthorn (Public), (Tim Simmons (HR Advocate), Lisa Blecker (LHRC Support)

The meeting convened at 1:05 p.m. The committee voted on and approved as written the minutes from February 28<sup>th</sup> with one abstention and from March 14<sup>th</sup> with one abstention.

**I. Annual Summary**

A summary of the annual human rights activities were presented to the LHRC by Kathy Baker from ServiceSource.

**II. Restrictive Plan Discussion**

A motion was made, seconded and voted on to move into Executive Session to review client issues at 1:35 p.m. and the Committee came out of Executive Session at 3:20 p.m. One behavior plan was reviewed and accepted for three months. There was a recommendation that if the team decided to use the tray on the gerichair the plan would need to be revised with data and presented to the committee before being implemented. Five quarterlies were approved for three months with one recommendation for the program to explain the cigarette restriction. Four other plans heard by the subcommittee in March and 12 quarterlies were also reviewed and approved for three months. Recommendations on two of the plans were to state that blocking the egress must be clearly documented as a restrictive component and another plan will no longer need to be reviewed since the LHRC determined the techniques utilized did not restrict the person's rights. Of the quarterlies reviewed there was one recommendation that staff attend the May meeting to discuss the status of staff proximity during phone use. The LHRC determined they will no longer need to review plans for two other individuals because the family rescinded the plan for one and the plan for the other was determined not to restrict the person's rights.

### **III. Committee Business Session**

Carolyn Cole, RN from CRI came to clarify for the LHRC the requirement regarding PRN psychotropic medications in an ICF. She provided a handout from the regulations to the committee.

The committee finalized a letter to an affiliate informing them their affiliation will not be renewed, but they could later request affiliation after submitting policies and procedures with recommended changes.

The committee also picked some possible dates to visit the program run by United Methodist Family Services (UMFS). The program and the other committee members not present will be contacted to finalize a convenient time to visit.

A draft copy documenting the restrictive procedures the LHRC reviews was distributed as a guide for future reviews.

Loretta and Ron enjoyed the volunteer luncheon held on April 3 in Staunton.

Wendy shared that she had submitted her letter of resignation. She did offer if it was feasible to be an alternate for times when regular members could not attend. Tim stated he would bring this up at the next quarterly meeting.

### **IV. Advocate's Report**

Tim reported on several cases being reviewed by Licensure, Human Rights and/or APS. He also shared the flyer for a training on "Ethics, Dignity and Risk" by Dr. Michael Gillette on May 10<sup>th</sup> at the Government Center.

The meeting was adjourned at 4:20 p.m. The next meeting is scheduled for: **Wednesday, May 9<sup>th</sup>**, at 1:00 p.m. in Room 836 A of the Pennino Building, 12011 Government Center Parkway, Fairfax County Government Center Complex.